

29 OCT 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Reply to Departmental Circular No. 725 Regarding  
Reduction of Excess Annual Leave Accumulations

1. There is attached a proposed reply to Departmental Circular No. 725 of the U. S. Civil Service Commission. The circular requests the submission of two copies of the Agency notice announcing its policy and plans for reducing excess annual leave accumulations in accordance with section 6 of Public Law 102.

STATINTL

2. The Commission has requested a reply by 1 November 1953. The attached reply is based on the provisions of Notice No. [REDACTED] entitled Leave - Reduction of Excess Leave Accumulations, which we understand are about to be distributed.

STATINTL

3. It is believed that full compliance with the request would be in conflict with security considerations. The proposed reply paraphrases portions of the field notice only and does not refer to overseas personnel.

STATINTL

[REDACTED]  
Acting Personnel Director

## Attachments:

- 1 - DC 725
- 2 - Proposed Reply

Document No.	8
No Change In Class.	<input checked="" type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed to:	TS S C
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